

Boise State University
PURFXUHPHQW DQG IRU ORGANOZATIWA

Submitting a bid to the University constitutes standard acceptance of the University's appeals process. All appeals are overseen by the University Director of Procurement and Contract Administration. A representative may be appointed by the Vice President of Finance and Administration to oversee an appeal.

Small purchases or purchases that are exempted from bidding requirements are not appealable.

Disposition of an appeal as set forth herein is final and will serve to exhaust all administrative remedies available as no further administrative remedies exist.

Process for appealable elements of formal sealed solicitations:

¥ Bid specifications

There shall be, beginning with the day of the posting of a request for proposal or invitation to bid through the University's electronic process, a period of not more than ten (10) business days in which any vendor, qualified and able to sell or supply the items to be acquired, may notify in writing the University of any challenge.

also choose

to assemble a team to assist in the review.

- D If the challenge is further reviewed, then all vendors, who are invited to bid on the property or service sought to be acquired, shall be notified of the appeal and intention to review the specification and may indicate in writing their agreement or disagreement with the challenge within five (5) business days.
- E The notice to the vendors may be electronic. Any vendor may note his agreement or disagreement with the challenge.

